

To: Members of the Communities
Scrutiny Committee

Date: 28 November 2014

Direct Dial: 01824 712554

e-mail: dcc_admin@denbighshire.gov.uk

Dear Councillor

You are invited to attend a meeting of the **COMMUNITIES SCRUTINY COMMITTEE** to be held at **9.30 am** on **THURSDAY, 4 DECEMBER 2014** in **COUNCIL CHAMBER, RUSSELL HOUSE, RHYL**.

Yours sincerely

G. Williams
Head of Legal and Democratic Services

AGENDA

1 APOLOGIES

2 DECLARATION OF INTERESTS (Pages 5 - 6)

Members to declare any personal or prejudicial interests in any business identified to be considered at this meeting.

3 URGENT MATTERS AS AGREED BY THE CHAIR

Notice of items which, in the opinion of the Chair, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

4 MINUTES (Pages 7 - 14)

To receive the minutes of the Communities Scrutiny Committee held on 11 September 2014 (copy enclosed).

9.30am – 9.35am

5 FLOOD MANAGEMENT STRATEGY AND FLOOD RELATED MATTERS
(Pages 15 - 28)

To consider a report (copy attached) from the Senior Engineer, Flood Risk Management, which seeks the Committee discuss whether the Council is meeting its statutory and discretionary obligations with respect to flood risk management and protection.

9.35am- 10.15am

6 SCRUTINY WORK PROGRAMME (Pages 29 - 46)

To consider a report by the Scrutiny Coordinator (copy enclosed) seeking a review of the committee's forward work programme and updating members on relevant issues.

10.15am – 10.30am

Break 10.30am - 10.45am

7 FEEDBACK FROM COMMITTEE REPRESENTATIVES

To receive any updates from Committee representatives on various Council Boards and Groups

10.45am - 10.50am

PART 2 - CONFIDENTIAL ITEMS

EXCLUSION OF PRESS AND PUBLIC

It is recommended in accordance with Section 100A (4) of the Local Government Act 1972, that the Press and Public be excluded from the meeting during consideration of the following item of business because it is likely that exempt information as defined in paragraphs 13 and 18 of Part 4 of Schedule 12A of the Act would be disclosed.

8 DRAFT CARAVAN SITES STRATEGY FOR DENBIGHSHIRE (Pages 47 - 94)

To consider a confidential report (copy attached) from the Development Manager (Planning and Public Protection) which seeks the Committee's observations on options for more effective regulation of the County's caravan sites.

10.50am – 11.30am

MEMBERSHIP

Councillors

Councillor Huw Hilditch-Roberts
(Chair)

Councillor Win Mullen-James (Vice-Chair)

James Davies
Peter Evans
Carys Guy
Rhys Hughes

Bob Murray
Joe Welch
Cefyn Williams
Cheryl Williams

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Press and Libraries
Town and Community Councils

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DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,
(enw)

*Aelod /Aelod cyfetholedig o
(*dileuer un)

Cyngor Sir Ddinbych

YN CADARNHAU fy mod wedi datgan buddiant ***personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-
(*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)*

Llofnod

Dyddiad

Noder: Rhowch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Code of Conduct for Members

DISCLOSURE AND REGISTRATION OF INTERESTS

I, *(name)*

a *member/co-opted member of
*(*please delete as appropriate)*

Denbighshire County Council

CONFIRM that I have declared a ***personal / personal and prejudicial** interest not previously declared in accordance with the provisions of Part III of the Council's Code of Conduct for Members, in respect of the following:-

*(*please delete as appropriate)*

Date of Disclosure:

Committee *(please specify)*:

Agenda Item No.

Subject Matter:

Nature of Interest:

*(See the note below)**

Signed

Date

*Note: Please provide sufficient detail e.g. 'I am the owner of land adjacent to the application for planning permission made by Mr Jones', or 'My husband / wife is an employee of the company which has made an application for financial assistance'.

COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Communities Scrutiny Committee held in Conference Room 1A, County Hall, Ruthin on Thursday, 11 September 2014 at 9.30 am.

PRESENT

Councillors Peter Evans, Carys Guy, Huw Hilditch-Roberts (Chair), Rhys Hughes, Joe Welch, Cefyn Williams and Cheryl Williams

Co-opted Members – Gill Greenland, Deborah Houghton, Dawn Marjoram and Gareth Williams attended for Agenda Item 5

Cabinet Members – Councillors Hugh Evans and Eryl Williams attended for particular agenda items relating to their individual portfolios

Observer – Councillor Martyn Holland

ALSO PRESENT

Corporate Director Economic Ambition & Community Ambition (RM), Heads of Service: Customers and Education Support (JW), Education (KE), Planning and Public Protection (GB), Highways and Environmental Services (SP); Public Protection Business Manager (GO); Public Protection Manager (EJ); Scrutiny Coordinator (RE) and Committee Administrator (KEJ)

1 APOLOGIES

Councillors Win Mullen-James, Bob Murray and David Smith (Lead Member for Public Realm) together with Co-opted Member Nicola Lewis

2 DECLARATION OF INTERESTS

Councillors Huw Hilditch-Roberts, Martyn Holland, Rhys Hughes, Joe Welch, Cefyn Williams and Co-opted Members Gill Greenland, Debra Houghton and Dawn Marjoram declared a personal interest in Agenda Item 5

3 URGENT MATTERS AS AGREED BY THE CHAIR

No urgent matters had been raised.

4 MINUTES

The minutes of the committee's last meeting held on 26 June 2014 were submitted.

Accuracy – co-opted members had been omitted from the attendance list and should include Gill Greeland, Debra Houghton, Nicola Lewis, Dawn Marjoram and Gareth Williams as members' present.

RESOLVED that, subject to the above, the minutes of the meeting held on 26 June 2014 be received and approved as a correct record.

5 HOME TO SCHOOL TRANSPORT POLICY

The Head of Customers and Education Support (HCES) submitted a report (previously circulated) outlining proposals for the revised policy for Home to School Transport together with the consultation process and timescale for implementation. She apologised for an error in the report advising it had not been possible to consult with new Nursery pupils planned for September 2015. Some background to the report was provided and it was clarified that there was no proposal to change existing provisions for transport to Welsh Medium or Faith schools within the revised policy. The Chair drew members' attention to a letter (previously circulated) from the Diocese of Wrexham regarding the consultation and proposed changes.

Members considered (1) the outcome of enforcing the new policy to remove historic anomalies in the eligibility process, and (2) implementation of central pick up points as detailed in the revised policy. It was noted that the proposals would likely generate savings of around £272k and £30k in the secondary and primary sectors respectively. Officers agreed with preliminary consultation feedback that disruption caused in implementing pick up points for the primary sector may outweigh the potential savings to be made but that implementation for the secondary sector was acceptable. A large number of responses related to Welsh Medium provision and the HCES reported upon historical anomalies and those who would be affected by strict enforcement of the policy. As a result there had been requests to limit the designation of Welsh Medium to category 1 schools instead of category 1 and 2 and members were advised of the ramifications of such a major policy change which included a detrimental impact on future roll numbers and transport costs. Details of the concessionary transport scheme for those who did not qualify for free transport were also provided.

Key areas of discussion focused on the following –

- whilst acknowledging the absence of national recommendations/guidance on the consultation process and noting the tight timescale in this case, members did raise concerns that the consultation had been published during the school summer holiday period. Members also noted the slight delay in circulating the consultation document to officers of the Diocese of St. Asaph, the oversight in not circulating it earlier in the process to the scrutiny committees' co-opted education members, and that non-availability of addresses for parents of nursery school children had precluded copies being sent to them. It was also highlighted that parents of primary school children not currently eligible for school transport had not been written to but that their future entitlement to provision in the secondary sector may be affected as a result of the changes. However, as the document had been made readily available on the Council's website and given the comprehensive list of consultees and the fact that parents currently in receipt of school transport had been individually written to, members were of the view that the authority had made reasonable efforts to raise awareness of the revised draft policy and the consultation on it. The

committee felt there would be little merit in extending the consultation period as it was unlikely that any new issues would emerge as a result

- members' considered that information should be made available to parents of Year 6 pupils far earlier than at present on which secondary school was their 'nearest suitable school', ideally when the children were in Year 5. The committee supported plans to provide an interactive map on the Council's website for this purpose which parents could access
- the committee agreed that free school transport in future should be provided for each pupil in secondary education from a designated pick-up point to their 'nearest suitable school' with pupils who were currently attending a school which was not deemed to be their 'nearest suitable school' being given free transport until such time as they stopped attending that school. It was acknowledged that the transition period would last a number of years and result in disparity during that time
- it was agreed that concessionary travel should be made available at designated pick-up points for new pupils who chose not to attend their 'nearest suitable school' subject to surplus places being available on already commissioned schools transport. Members asked that as much notice as possible be provided to withdraw a concession if seats subsequently became unavailable and noted the intention to limit concessions to a 12 month period with a reasonable charge to cover administration costs. It was also noted that concessions were not provided on public bus services
- members noted the ramifications of changing the school categorisation and were of the view that it should remain as at present, with schools which are not Category 1 being supported to improve and increase the use of Welsh and Welsh Language provision to move along the language continuum
- the committee emphasised the need for robust risk assessments to be undertaken for all pick-up points and hazardous routes to ensure a safe route was maintained at all times and the HCES provided assurances in that regard confirming risk assessments would be undertaken in line with the Learner Travel Measure
- in view of the complexities of the issue the HCES agreed to speak to members outside of the meeting regarding individual cases.

During general debate members also discussed with officers the behaviour of school children when travelling to and from school, particularly those using public transport, and the responsibilities of schools in that regard were acknowledged. Co-opted Member Dawn Marjoram highlighted the excellent service provided by the Council in transporting those pupils with special needs but asked if officers could look into the length of journey times to ensure they remained as short as possible. She also asked that, where appropriate, a cost benefit analysis be undertaken for pupils with additional learning needs to consider residential costs and taxi journeys.

RESOLVED that subject to the above comments to recommend to Cabinet that from September 2015 onwards –

- (a) *free school transport should be provided to each pupil in secondary education who qualifies for free transport, from a designated pick-up point to their 'nearest suitable school', and that pupils who are currently attending a*

school which is not deemed to be their 'nearest suitable school', being given free transport until such time as they cease to attend that school;

- (b) concessionary travel should be available at designated pick-up points to new pupils who choose not to attend their 'nearest suitable school' only if surplus places are available on already commissioned school transport, and*
- (c) for clarity the name of the policy should be amended to 'Home to School Transport Eligibility Policy'.*

At this juncture (10.50 a.m.) the meeting adjourned for a refreshment break.

6 TOWN AND AREA PLANS REVIEW

The Leader, Councillor Hugh Evans introduced the report (previously circulated) detailing the context and findings of the Town and Area Plans (TAPs) review and actions being proposed as a result. He advocated TAPs as a means of providing a balanced approach to community development and accepted the review findings and actions to move forward. He also thanked the Town Champions for their work and highlighted the importance of local engagement within the process.

The Corporate Director Economic and Community Ambition (CDECA) elaborated upon the review which had concluded that whilst strategic intentions had been met there was a lack of clarity and consistency in the development and delivery of TAPs. It was also difficult to establish value for money as TAPs did not currently provide clear information on anticipated benefits or how impact would be measured. She reported upon the development of an action plan focusing on five key areas in order to improve future arrangements and updated members on progress to date.

Overall the committee felt TAPs were the most suitable mechanism to realise the Council's aspiration of being close to the community. Members took the opportunity to detail the approaches taken to the development of Plans in their particular areas and how those Plans were being delivered. It was clear that whilst there were some successes there were also problems such as the lack of action by some services in progressing projects and buy-in to TAPs. Whilst the development of the TAPs had been a constructive process the pace of their delivery seemed to be extremely slow and constrained causing immense frustration for those trying to move forward with particular projects. It was felt there was still some confusion around TAPs and a need for clarity in terms of responsibilities and execution. The Leader and CDECA advised there was now a need to align TAPs to other strategies, such as the Economic Community Ambition Strategy, Town Centre Strategy and the Tourism Strategy to ensure they complemented each other and did not duplicate or detract from one another. To expedite the Plans' delivery, work needed to be undertaken to embed each Plan's priorities into the Council's Service Plans, this would then act as a catalyst to commence their delivery. The long-term objective was that the Plans would be used as reference documents which could be utilised as the basis for drawing down future external funding streams. Further work was also required in assessing existing TAPs to demonstrate value for money and community benefits. The proposed Policy Statement provided greater clarity on the role and purpose of TAPs.

Members emphasised the need for the Plans to come into early fruition to improve outcomes for residents and meet their expectations of the Council. They were asked to forward their comments on the draft Policy Statement to the CDECA as soon as possible.

RESOLVED that subject to the above observations –

- (a) *the findings of the review into the Town and Areas Plans and the associated Implementation Action Plan be endorsed, and*
- (b) *request that actions be taken forthwith to progress the delivery aspect of the Plans to enable residents to see the outcomes of the work.*

7 ADDITIONAL LICENSING SCHEME FOR HOUSES IN MULTIPLE OCCUPATION (HMO)

The Head of Planning and Public Protection introduced the report (previously circulated) seeking members' views on re-designating an Additional Licensing Scheme for Houses in Multiple Occupation (HMO) within Rhyl prior to public consultation.

The context of the re-designation and legislation governing HMOs was provided together with the criteria which must be met in order to designate an additional licensing scheme. Officers explained the reasons behind the recommendation to expand the Scheme to include more types of HMO in Rhyl following an inspection and assessment process. There was insufficient evidence to justify the use of existing resources to apply the additional licensing scheme outside of Rhyl. Rhyl Member Area Group was supportive of the scheme and would like to see more resources committed and a tougher enforcement approach. The knock on effect of poor housing on families and council services was mentioned and officers highlighted the joint working of council departments in this regard.

The committee was supportive of re-designating the additional licensing scheme, as per the Housing Act 2004, and expanding it to include other types of HMO properties as detailed in Appendix 1 to the report. It was noted that the criteria to extend the scheme beyond Rhyl had not been met and members sought assurances that the expansion of the scheme in Rhyl would not be to the detriment of other parts of the county, i.e. Corwen and Llangollen. Officers advised that problems in relation to HMOs experienced in other areas of the county would be dealt with through the use of the local authority's enforcement powers under different legislation and if sufficient evidence of problematic HMO premises emerged in other areas the situation could be reassessed. In response to questions officers detailed the application and inspection process for HMOs together with general enforcement powers and actions available to the authority. Officers also outlined procedures that could be used in such cases in order to mitigate the risk of affected tenants being homeless. Finally the committee was advised of new legislation being introduced in Wales the following year which required landlords to be registered. The committee was pleased to note the

positive effect of enforcement action in dealing with problematic HMOs and at the conclusion of the discussion the committee –

RESOLVED to recommend that –

- (a) *based on the information presented, there was justification for re-designating an additional licensing scheme for houses in multiple occupation;*
- (b) *the types of properties covered by the additional licensing scheme should be as listed in Appendix 1 to the report;*
- (c) *the geographical area covered by the additional licensing scheme to be limited to Rhyl only;*
- (d) *the conditions imposed as part of the additional licensing scheme be as detailed in Appendix 2 to the report;*
- (e) *the licensing fee structure associated with the additional licensing scheme be set as detailed in Appendix 3;*
- (f) *the Health Impact Assessment in Appendix 4 to the report be received, and*
- (g) *the above comments be noted as the committee's response to the consultation on the proposed Additional Licensing Scheme for Houses in Multiple Occupancy.*

At this juncture (12 noon) the meeting adjourned for a refreshment break.

8 STREETSCENE STRATEGY & PERFORMANCE IN RELATION TO THE COUNCIL'S CLEAN STREETS PRIORITY

The Head of Highways and Environmental Services (HHES) submitted a report (previously circulated) regarding the effectiveness of the strategies being pursued to deliver the Corporate Priority of Clean and Tidy Streets. This element covered a number of different departments and detailed information had been provided on service performance in key areas together with future actions and strategies.

Officers advised that evidence now suggested the Streetscene Strategy and the Team's performance in improving the appearance of the County's public realm were beginning to show good results. Individual operational staff had been given flexibility to prioritise their own work and to take ownership of their town/area which had resulted in them taking pride in their work and proactively keeping their areas clean and tidy. This improvement was corroborated by committee members who paid tribute to those staff who worked in their particular ward areas. It was acknowledged that the authority would never be able to totally eradicate incidents of dog fouling or fly tipping but one of the key factors to success in this area was to effectively manage the response to such incidents and where possible follow them up with enforcement action. The HHES informed members that the next step would be to try and improve the accuracy of data relating to dog fouling, littering and fly

tipping incidents and obtain more accurate information on the actual time taken between the incident being reported and resolved.

At members' request the HHES undertook to make the following enquiries –

- source information on the benefits of the approach taken by Blackburn Council with respect to issuing Fixed Penalty Notices
- provide details on the range of fines imposed for fly tipping and the costs of clearing up fly tipping incidents, and
- to explore the feasibility and legal position with respect to prosecuting known dog fouling/fly tipping offenders with a view to making an example of offenders to the general public.

In response to members' concerns the HHES also agreed to apply a consistent approach to highway advertising – permitting short term advertising of community or charity events as long as they were not obstructing the highway or deemed to be a cause of danger. Any other type of advertising on the highway would be removed. Members highlighted the proliferation of signs in the Lon Parcwr area of Ruthin as an example of a location where action needed to be taken.

With respect to budgetary cuts the HHES was confident that the proposed 10% cut in the Services' budget for 2015/16 was manageable without serious detriment to the service provided. In terms of the proposed Dog Control Orders which the Council had consulted on and had intended to introduce, the Head of Planning and Public Protection advised that legislation was expected in the autumn which would ease the introduction of such orders.

RESOLVED *subject to the above to –*

- support the continuation of the current strategies as far as practicable, including the removal of unauthorised advertisements within the public realm, bar short-term adverts for community/charity events as detailed above, and*
- to absorb any future funding cuts in ways that will minimise the overall negative impact on the public's perception of the public realm.*

9 SCRUTINY WORK PROGRAMME

The Scrutiny Coordinator submitted a report (previously circulated) seeking members' review of the committee's work programme and providing an update on relevant issues.

During debate the Corporate Director highlighted the need for flexibility in the committee's forward work programme in order to accommodate potential issues arising from the current freedoms and flexibilities budget process. The Chair also referred to the potential for scrutiny of education matters in light of the education reviews going forward. Councillor Rhys Hughes felt there would be merit in scrutinising the former North Wales Hospital in Denbigh and it was agreed to await the findings of the inquiry before making a decision in that regard.

The Scrutiny Coordinator referred to a request for the committee to consider Denbighshire's Supporting People Local Commissioning Plan 2015-18. She also drew members' attention to the information report within the briefing papers on the Rhyl Going Forward Programme and reminded them that any issues of concern could be escalated to the committee for further scrutiny. Finally the committee was asked to confirm its representative and appoint a substitute on the Affordable Housing Task and Finish Group to explore various matters relating to affordable housing.

RESOLVED that –

- (a) *the forward work programme as detailed in Appendix 1 to the report be approved;*
- (b) *the request to consider a report on the Denbighshire Supporting People Local Commissioning Plan 2015-18 be passed to the Chairs and Vice Chairs Group to consider whether it was an issue for Partnerships Scrutiny Committee, and*
- (b) *Councillors Cefyn Williams and Rhys Hughes be appointed the Committee's representative and substitute representative respectively on the Affordable Housing Task and Finish Group.*

10 FEEDBACK FROM COMMITTEE REPRESENTATIVES

No reports from committee representatives had been received.

The meeting concluded at 1.00 p.m.

Report to: Communities Scrutiny Committee

Date of Meeting: 4th December 2014

Lead Member / Officer: Lead Member for Public Realm / Corporate Director:
Economic and Community Ambition

Report Author: Senior Engineer, Flood Risk Management

Title: Denbighshire's Local Flood Risk Management
Strategy and Flood Related Matters

1. What is the report about?

Denbighshire's Local Flood Risk Management Strategy received Welsh Government Ministerial approval on 5th November 2014. The Strategy will be used to inform the Council's approach to managing local flood risk.

2. What is the reason for making this report?

To provide the Committee with an update on the progress of the Local Flood Risk Management Strategy and to provide information regarding other developments on flood related matters.

3. What are the Recommendations?

That the Committee:

- Considers whether the Council is meeting its statutory and discretionary obligations with respect to flood risk management and protection.
- Comments on the flood risk management actions undertaken by the Council, particularly in response to the December 2013 coastal flood event.

4. Report details.

4.1 Local Flood Risk Management Strategy

On 29th July 2014, Cabinet approved the submission of the draft Local Flood Risk Management Strategy to the Welsh Government for Ministerial review. The Strategy was submitted on 1st August 2014 and has received favourable feedback, albeit that some minor amendments were requested to reflect the Welsh Government's intentions to make changes to the Reservoirs Act. The requested amendments have been carried out and the document re-submitted. The Strategy received formal approval by the Minister for Natural Resources on 5th November 2014.

The Strategy sets out four primary objectives and eight outcomes from these objectives that will enable the Council to effectively manage flood and coastal erosion

risk throughout Denbighshire. A range of measures have been identified which will be put into place to support the objectives and measures. Work to deliver the measures has already commenced and is summarised in Appendix 1.

4.2 Update of Flood Related Matters

4.2.1 5th December 2013 Coastal Flooding Event

Last winter's coastal flooding has been described as the worst in living memory. In response, the Welsh Government instructed Natural Resources Wales to carry out a national review of the event. The review, which was completed in April 2014, made 47 recommendations. The review documents can be viewed using the following links:

<http://naturalresourceswales.gov.uk/flooding-and-water/flood-alerts-and-warnings/flood-reports/wales-coastal-flooding-report/?lang=en>

<http://naturalresourceswales.gov.uk/flooding-and-water/flood-alerts-and-warnings/flood-reports/wales-coastal-flooding-review-phase-2-report/?lang=en>

4.2.2 Coastal Defence Repair Works

An initial assessment indicated that the cost of repairs would be in the order of £1million. The Council was successful in securing £256k of Tourism Infrastructure Funding and £701k of coastal defence grant. The final cost is expected to be around £1.28million and the Council is in discussion with the Welsh Government regarding additional grant aid.

4.2.3 Short, Medium and Long Term Proposals to Reduce Coastal Flood Risk

In investigating a flood event, the Council has three objectives: to examine the cause of the flood, to calculate the likelihood of recurrence and to understand what measures are required to reduce the risk in future. The NRW Coastal Flooding Review was inconclusive regarding the severity of the event, in part due to the short deadline imposed by the Welsh Government. Consequently, the Council has appointed consultants to complete the wave modelling work started by NRW, focusing on the area between Splash Point and Rhyl Golf Course. Possible options to reduce flood risk will be to improve the conveyance of flood water from Garford Road car park to the golf course (medium term) and to improve the primary defences at Splash Point (long term). In the short term, the timber flood boards at the existing beach access points between Splash point and the eastern end of the golf course will be replaced by steel flood gates. Additional steel flood gates will be installed across the promenade at Splash point and the eastern end of the golf course.

The December 2013 storm caused significant damage to the dune system between Barkby Beach and the county boundary. There is evidence that the dunes have begun to re-establish through natural processes. However, the narrowness of the dunes at Barkby Beach is a cause for serious concern. In recognition of this, discussions have taken place with Natural Resources Wales regarding possible options to reduce the risk of a breach at this location, such as creating a secondary dune system on the landward side of the existing dunes.

4.2.4 Denbighshire Coastal Strategy

Work to produce the draft Coastal Strategy concluded in June 2013. The main outcome of the draft report highlights two weak points in the defences, at Splash Point and Barkby Beach. In order to finalise the strategy, there is a requirement for public consultation and a Strategic Environmental Assessment. The draft strategy will also be reviewed in light of the December 2013 storm. An application for grant aid to complete the strategy will be submitted to the Welsh Government.

4.2.5 West Rhyl Coastal Defence Scheme Phase 3

All the necessary permissions and consents are in place and tenders for the works have been returned and assessed. Subject to Welsh Government funding approval, work will commence on site in January 2015.

4.2.6 Corwen Flood Risk Management Scheme and Glasdir Bund

Corwen Flood Risk Management Scheme was completed in June 2014, reducing the risk of flooding to over 100 properties. Glasdir Bund improvement works were completed in July 2014.

4.2.7 Clwyd and Elwy Natural Flood Risk Management Projects

Natural Resources Wales has, in partnership with Cadwyn Clwyd, launched two projects to investigate how changes to land use could reduce flood risk. The main catchments have been modelled to show how different interventions such as tree planting, grip blocking and soil de-compaction would impact on run-off rates. In July 2014 the project held a drop-in session for local landowners and farmers to discuss the current land use practices in the catchment. This exercise helped verify existing land-use maps and raise awareness of the project. The final Clwyd project report is due in December 2014. The next phase of the project will be to seek stakeholder engagement, including the Council, and source funding for implementation of interventions. The Elwy project was launched in September 2014 to model the impacts of changes of land-use in the Elwy catchment and the consequent impacts on downstream conurbations, particularly St. Asaph. The final report for this project is due in Jan 2015.

5. How does the decision contribute to the Corporate Priorities?

Flooding has the potential to cause severe and prolonged disruption to the communities it affects. Understanding and managing local flood risk supports the Council's priority to develop the local economy.

6. What will it cost and how will it affect other services?

The cost of carrying out the objectives and measures identified in the Local Flood Risk Management Strategy is difficult to determine. There will inevitably be a requirement to invest in human resources to ensure that the Strategy is properly implemented. However, the Council is likely to see savings as a consequence of the reduced impact of flooding through more effective flood risk management.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

By improving its understanding of local flood risk, the Council will be better prepared to manage the risk of flooding and reduce the impact on vulnerable groups.

8. What consultations have been carried out with Scrutiny and others?

Consultation on the Local Flood Risk Management Strategy took place with the Committee on 25th November 2013. A full public consultation on the draft Strategy was subsequently carried out. Cabinet was consulted prior to the submission of the Strategy for Ministerial approval.

9. Chief Finance Officer Statement

The financial implications of the report can be accommodated within the Council's existing budget.

10. What risks are there and is there anything we can do to reduce them?

As a Lead Local Flood Authority, the Council has statutory duties and responsibilities under the Flood Risk Regulations and Flood and Water Management Act. Failure to carry these out will damage the Council's reputation and could result in the withdrawal of future Welsh Government grant funding for flood and coastal defence schemes.

11. Power to make the Decision

Flood Risk Regulations (1999), Flood and Water Management Act (2010). Articles 6.3.2(c) and (f), and 6.3.4(b) and (c) of the Council's Constitution outline scrutiny's powers with respect to this matter.

Contact Officer:
Senior Engineer
Tel: 07776 161612

Outcome 1 - To improve the understanding of local flood risk

Measure 1.1 Identify drainage and flood assets and develop asset management system (statutory requirement)

Good progress has been made with respect to the identification of drainage and flood assets, using data and information provided by Natural Resources Wales and Dwr Cymru Welsh Water as well as the Council's own records. Overall, the measure is approximately 25% complete.

Measure 1.2 Designate flood risk management features (permissive power)

Work will commence during 2015/16.

Measure 1.3 Record and map flooding incidents (statutory requirement)

This is an ongoing process. Enquiries have been made regarding flood mapping software, which can be relatively inexpensive. However, it is important for officers to be trained in its use and for the acquired skills maintained.

Measure 1.4 Carry out flood investigations (statutory requirement)

The Council has worked in partnership with Natural Resources Wales to investigate the coastal flooding that affected Denbighshire on 5th December 2013.

Measure 1.5 Develop Flood Risk Management Plans for areas of high flood risk (best practice)

Because there are no Flood Risk Areas in Denbighshire, as defined by the Flood Risk Regulations, there is no statutory requirement for the Council to produce Flood Risk management Plans. However, the Council has agreed with the Welsh Government that it will produce Flood Risk Management Plans by December 2015 and has received £50,000 of government grant to carry out this work. Guidance has recently been provided by the Welsh Government and work has now commenced.

Measure 1.6 Develop a regional Learning Action Alliance in partnership with neighbouring LLFA's, flood risk management authorities and other private and public sector specialists to share knowledge of flood risk management approaches (best practice)

Work will commence during 2015/16.

Outcome 2 - Ensure that local communities understand their responsibilities in relation to local flood risk management

Measure 2.1 Publish a clear strategy and communicate it (statutory requirement)

Upon receipt of Ministerial approval, the Strategy will be published on the Council's website, with copies made available at the Council's main offices.

Measure 2.2 Develop a communication strategy to improve stakeholder knowledge (best practice)

Work will commence during 2015/16.

Measure 2.3 Develop a dedicated flood risk management page on the Council's website (statutory requirement)

Some progress has been made, 20% complete (web page won't go live until 100% complete).

Measure 2.4 Publish and distribute information explaining responsibilities, local flood risk, property protection and resilience (statutory requirement)

No progress to date. However, some similar work in Denbighshire has already been carried out by Natural Resources Wales.

Measure 2.5 Involve local communities in local initiatives and schemes (best practice)

Work will commence during 2015/16.

Measure 2.6 Promote and support Community Flood Plans (best practice)

The Council is working in partnership with Natural Resources Wales to develop and promote Community Flood Plans. Plans are currently in place in Ruthin (Glasdir estate), Ruthin Town, Rhyl, Prestatyn and St Asaph.

Measure 2.7 Promote and support property based resilience (best practice)

Following the coastal flooding in 2013, the Council has attended public drop-in sessions where advice regarding property protection and resilience was provided advice to residents.

Measure 2.8 Visit schools in flood risk areas (best practice)

Work will commence during 2015/16.

Measure 2.9 Annual flood awareness event and/or flood awareness roadshow (best practice)

Work will commence during 2015/16.

Measure 2.10 Promote and support Dangerpoint (best practice)

Work will commence during 2015/16.

Measure 2.11 Actively engage with the private flood sector to develop innovative techniques to raise awareness (best practice)

Work will commence during 2015/16.

Outcome 3 - Work in partnership with other Risk Management Authorities and stakeholders

Measure 3.1 Work closely with the Natural Resources Wales and Dŵr Cymru Welsh Water to develop cost effective solutions to flooding issues (best practice)

The Council already has regular meetings with Natural Resources Wales and Dwr Cymru Welsh Water to discuss possible solutions to known flooding issues. Following recent surface water flooding in Prestatyn, a meeting was quickly arranged. This has resulted in Natural Resources Wales carrying out a review of the hydraulic model for Prestatyn Gutter, with a view to reducing flood risk.

Outcome 4 - Actively manage flood risk associated with new development proposals

Measure 4.1 Develop and apply a robust local policy for the drainage of new development sites (statutory requirement)

Awaiting guidance from the Welsh Government and the commencement of Schedule 3 of the Flood and Water Management Act.

Measure 4.2 Develop a process with the Planning Department to create clear advice and direction to developers on FRM and Drainage. Encourage developers to adopt a 'best practice' approach to site drainage (statutory requirement)

Future work, depends on 4.1 above.

Outcome 5 - Encourage proactive, responsible maintenance of privately-owned flood defence and drainage assets

Measure 5.1 Identify highest risk private flood defence and drainage assets (statutory requirement)

Some progress has been made, but is very time consuming. 10% complete.

Measure 5.2 Develop technical advice for owners to guide them in preparing local maintenance plans (best practice)

Work will commence during 2015/16.

Outcome 6 - Investigate opportunities to reduce surface water run-off from the upper catchments and for flood storage in flood plain areas

Measure 6.1 Develop a register of land ownership for Denbighshire and neighbouring authority areas with shared catchments (best practice)

Good progress has been made, 50% complete.

Measure 6.2 Develop proposals to engage with significant landowners to employ land management techniques and initiatives which help to reduce the rate of surface water run-off (best practice)

Most of the significant landowners within Denbighshire have been contacted as part of 6.1 above. The Clwyd and Elwy Catchment studies being carried out by Natural Resources Wales will support and complement this measure.

Outcome 7 - Identify affordable, sustainable flood risk management projects

Measure 7.1 Review the Council's programme of flood risk management schemes (best practice)

Complete, with the result that future fluvial and coastal flood risk management schemes have been prioritised.

Measure 7.2 Use Flood Risk Management Plans to identify further measures to manage and reduce flood risk (statutory requirement)

This measure will be developed in conjunction with the preparation of Flood Risk Management Plans.

Measure 7.3 Encourage and promote community and private contribution towards the costs of flood schemes (statutory requirement)

Work will commence during 2015/16.

Measure 7.4 Continue to promote flood risk management schemes that might be eligible for Welsh Government grant aid (best practice)

The Council communicates regularly with the Welsh Government regarding the prioritisation of schemes and the availability of government grant aid.

Outcome 8 - Ensure local FRM knowledge is aligned with the Councils emergency planning procedures.

Measure 8.1 Embed the LFRMS into flood response and recovery plans and use developing knowledge on flood risk to “tune” emergency procedures (statutory requirement)

Work will commence during 2015/16.

Measure 8.2 Continue to develop Denbighshire County Council's Multi Agency Flood Plan (statutory requirement)

Ongoing activity, in conjunction with the North Wales Councils Regional Emergency Planning Services and Natural Resources Wales.

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Appendix 2

Denbighshire's Local Flood Risk Management Strategy and Flood Related Matters 4 December 2014

Equality Impact Assessment

Denbighshire's Local Flood Risk Management Strategy & Flood Risk Management Update

Contact: Wayne Hope, Highways & Environmental Services

Updated: 09.10.14

1. What type of proposal / decision is being assessed?

A strategic or service plan

2. What is the purpose of this proposal / decision, and what change (to staff or the community) will occur as a result of its implementation?

The Denbighshire Flood Risk Management Strategy has been developed in response to the requirements of the Flood and Water Management Act 2010. The main purpose of the Strategy is to increase the safety of people across the County by reducing the number of people at risk of flooding, increasing the resilience of local communities and reducing the impact of flooding. A number of objectives, outcomes and measures are identified which will taken forward to deliver the Strategy.

3. Does this proposal / decision require an equality impact assessment? If no, please explain why.

*Please note: if the proposal will have an impact on people (staff or the community) then an equality impact assessment **must** be undertaken*

<Please Select>

<If no, briefly summarise the reasons for this decision here, and skip ahead to the declaration at the end>

4. Please provide a summary of the steps taken, and the information used, to carry out this assessment, including any engagement undertaken

(Please refer to section 1 in the toolkit for guidance)

An eight week public consultation was carried out, including targetted consultation with city, town and community councils, county councillors, neighbouring local authorities and other flood risk management authorities.No comments or queries have been received from the public to date with regards to equality or accessibility of the associated with the Strategy

5. Will this proposal / decision have a positive impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?
(Please refer to section 1 in the toolkit for a description of the protected characteristics)

Yes. Flooding can have a serious and significant negative impact on vulnerable members of society, including older persons and disabled people. Reducing flood risk will have a positive impact.

6. Will this proposal / decision have a disproportionate negative impact on any of the protected characteristics (age; disability; gender-reassignment; marriage and civil partnership; pregnancy and maternity; race; religion or belief; sex; and sexual orientation)?

No, for the reasons stated in Section 6 above.

7. Has the proposal / decision been amended to eliminate or reduce any potential disproportionate negative impact? If no, please explain why.

<Please Select>	No. There is no evidence of any negative impact of the Strategy at this point in time.
------------------------------	--

8. Have you identified any further actions to address and / or monitor any potential negative impact(s)?

<Please Select>	<If yes please complete the table below. If no, please explain here>
------------------------------	--

Action(s)	Owner	By when?
The EqlA will be reviewed during the process of implementation of the objectives and measures identified in the Strategy.	Wayne Hope	October 2015
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Please describe>	<Enter Name>	<DD.MM.YY>
<Unrestrict editing to insert additional rows>	<Enter Name>	<DD.MM.YY>

9. Declaration

Every reasonable effort has been made to eliminate or reduce any potential disproportionate impact on people sharing protected characteristics. The actual impact of the proposal / decision will be reviewed at the appropriate stage.

Review Date:	9 October 2015
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Name of Lead Officer for Equality Impact Assessment	Date
Wayne Hope	09.10.14

Please note you will be required to publish the outcome of the equality impact assessment if you identify a substantial likely impact.

Report to: Communities Scrutiny Committee

Date of Meeting: 4 December 2014

Report Author: Scrutiny Coordinator

Title: Scrutiny Work Programme

1. What is the report about?

The report presents Communities Scrutiny Committee with its draft forward work programme for members' consideration.

2. What is the reason for making this report?

To seek the Committee to review and agree on its programme of future work, and to update members on relevant issues.

3. What are the recommendations?

That the Committee considers the information provided and approves, revises or amends its forward work programme as it deems appropriate.

4. Report details.

- 4.1 Article 6 of the Council's Constitution sets out each Scrutiny Committee's terms of reference, functions and membership, whilst the rules of procedure for scrutiny committees are laid out in Part 4 of the Constitution.
- 4.2 Denbighshire County Council's Constitution requires scrutiny committees to prepare and keep under review a programme for their future work. By reviewing and prioritising issues, members are able to ensure that the work programme delivers a member-led agenda.
- 4.3 For a number of years it has been an adopted practice in Denbighshire for scrutiny committees to limit the number of reports considered at any one meeting to a maximum of four plus the Committee's own work programme report. The objective of this approach is to facilitate detailed and effective debate on each topic.
- 4.4 The Committee is requested to consider its draft work programme for future meetings as detailed in appendix 1 and approve, revise or amend it as it deems appropriate taking into consideration:
- issues raised by members of the Committee
 - matters referred to it by the Scrutiny Chairs and Vice-Chairs Group
 - relevance to the Committee's/Council's/community priorities

- the Council's Corporate Plan and the Director of Social Services' Annual Report
 - meeting workload
 - timeliness
 - outcomes
 - key issues and information to be included in reports
 - whether the relevant lead Cabinet member will be invited to attend (having regard to whether their attendance is necessary or would add value). (In all instances this decision will be communicated to the lead member concerned)
 - questions to be put to officers/lead Cabinet members
- 4.5 In addition, when considering items for inclusion on the future forward work programme members may also find it helpful to have regard to the following questions when determining a subject's suitability for inclusion:
- what is the issue?
 - who are the stakeholders?
 - what is being looked at elsewhere
 - what does scrutiny need to know? and
 - who may be able to assist?
- 4.6 As mentioned in paragraph 4.2 the Constitution of Denbighshire County Council requires scrutiny committees to prepare and keep under review a programme for their future work. To assist the process of prioritising reports, if officers are of the view that a subject merits time for discussion on the Committee's business agenda they have to formally request the Committee to consider receiving a report on that topic. This is done via the submission of a 'proposal form' which clarifies the purpose, importance and potential outcomes of suggested topics. No such proposal forms have been received for consideration by the Committee at the current meeting.
- Traffic and Parking Review
- 4.7 Members will note that from the agenda that there have been some changes to the current meeting's business. The reasons for this was that a request was received for the report on the above review to be deferred until January's meeting as, due to the volume of responses received, there would not be sufficient time to analyse them in time for a report to be prepared for submission to the current meeting. The Chair agreed to this request.
- Cabinet Forward Work Programme
- 4.8 When deciding on their programme of future work it is useful for scrutiny committees to have regard to Cabinet's scheduled programme of future work. For this purpose a copy of the Cabinet's forward work programme is attached at Appendix 2.

Progress on Committee Resolutions

- 4.9 A table summarising recent Committee resolutions and advising members on progress with their implementation is attached at Appendix 3 to this report.

Education Related Subjects

- 4.10 The Committee will note from Appendix 3 that Cabinet, following consideration of the Home to School Transport Policy at its September meeting, have asked scrutiny to consider the findings of the Welsh in Education Strategic Group's review of the language categorisation of all schools in the County when available in the spring of 2015. Cabinet has also asked that scrutiny consider the results of a review into the impact of the implementation of the Home to School Transport Policy twelve months after its implementation. The above items have provisionally been scheduled into the Committee's forward work programme for April 2015 and September/October 2016 respectively, but may need to be rescheduled in due course.

5. Scrutiny Chairs and Vice-Chairs Group

Under the Council's scrutiny arrangements the Scrutiny Chairs and Vice-Chairs Group (SCVCG) performs the role of a coordinating committee. The SCVCG met on 23 September, no matters were referred to this Committee for consideration. The Group is scheduled to meet again on 8th January.

6. How does the decision contribute to the Corporate Priorities?

Effective scrutiny will assist the Council to deliver its corporate priorities in line with community needs and residents' wishes. Continual development and review of a coordinated work programme will assist the Council in monitoring and reviewing policy issues.

7. What are the main conclusions of the Equality Impact Assessment (EqIA) undertaken on the decision?

No Equality Impact Assessment has been undertaken for the purpose of this report as consideration of the Committee's forward work programme is not deemed to have an adverse or unfair impact on people who share protected characteristics.

8. What will it cost and how will it affect other services?

Services may need to allocate officer time to assist the Committee with the activities identified in the forward work programme, and with any actions that may result following consideration of those items.

9. What consultations have been carried out?

None required for this report. However, the report itself and the consideration of the forward work programme represent a consultation process with the Committee with respect to its programme of future work.

10. What risks are there and is there anything we can do to reduce them?

No risks have been identified with respect to the consideration of the Committee's forward work programme. However, by regularly reviewing its forward work programme the Committee can ensure that areas of risk are considered and examined as and when they are identified, and recommendations are made with a view to addressing those risks.

11. Power to make the decision

Article 6.3.7 of the Council's Constitution stipulates that the Council's scrutiny committees must prepare and keep under review a programme for their future work.

Contact Officer: Scrutiny Coordinator
Tel No: (01824) 712554
Email: dcc_admin@denbighshire.gov.uk

Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

Meeting	Lead Member(s)	Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
29 January 2015	Cllr. Bobby Feeley	1. Housing Related Support for Older People	To monitor the effectiveness of the new Supporting Independent Living Service	(i) an evaluation of the effectiveness of the new service in assisting and supporting vulnerable people to live independently in the community; and (ii) Examination of the proposed procurement model for purchasing future SIL services	Katie Newe/John Sweeney	May 2014
	Cllr. David Smith <i>(required)</i>	2. Findings of the Traffic and Parking Review	To consider the findings of the review undertaken on traffic and parking in ten of the County's towns and villages	Formulation of parking and traffic management measures with a view to enhancing the economic viability of the towns and villages and assist the Council to deliver its corporate priority of developing the local economy	Mike Jones	March 2014 (Rescheduled September & November 2014)
		Possible Freedom & Flexibilities item				
		Possible Freedom & Flexibilities item				
12 March		1.				
23 April	Cllr. Eryl Williams	1. <i>Language Categorisation</i>	<i>To present the findings of the</i>	<i>To formulate recommendations with respect to language categorisation for presentation to</i>	<i>Karen Evans</i>	<i>Cabinet September</i>

Communities Scrutiny Committee Forward Work Plan

Meeting	Lead Member(s)	Item (description / title)		Purpose of report	Expected Outcomes	Author	Date Entered
			<i>of the County's Schools</i> [Education]	<i>Welsh in Education Strategic Group's review of the language categorisation of all schools in the County</i>	<i>Cabinet for a decision</i>		2014
June 2015	Cllrs. David Smith and Julian Thompson-Hill	1.	Food Safety, Standards and Procurement	To detail the progress made with food hygiene and food standards compliance across the County, and with procurement and contract management of County food contracts	To mitigate the risk to the health of the County's resident from dangerous/contaminated food and to ensure that the products they buy are as labelled. In addition to safeguard that the Council's procurement and contract management procedures ensure that food served in Council establishments is safe and of high quality.	Graham Boase/Emlyn Jones/Stuart Andrews	June 2014
Sept/Oct 2016	Cllr. Eryl Williams	1	Review of the Home to School Transport Policy [Education]	To consider the findings of a review of the impact of the implementation of the school transport policy	An assessment of the impact of the policy's implementation will assist the Authority to determine if learners' needs are being appropriately met and identify any anomalies or areas of concern which require addressing	Jackie Walley	Cabinet September 2014

Future Issues

Communities Scrutiny Committee Forward Work Plan

Item (description / title)	Purpose of report	Expected Outcomes	Author	Date Entered
Revised Procurement Procedures [Cllr. Julian Thompson-Hill]	To present revised procurement and contract management procedures for large capital investment programmes	Stringent contract management, quality and monitoring procedures for large capital programmes which stipulate that respect shall be shown to all parties, and which stipulate the roles and responsibilities of all concerned. The procedures should encourage the employment of local contractors/sub-contractors with a view to developing the local economy.	Paul McGrady	May 2014
Community Infrastructure Levy (CIL)	To outline the proposals for implementing the CIL in Denbighshire	The development of an appropriate and effective CIL scheme for the County	Graham Boase/Angela Loftus	February 2013

For future years

Information/Consultation Reports

Information / Consultation	Item (description / title)	Purpose of report	Author	Date Entered
Quarterly Information (Sept/Dec/Mar/June)	Rhyl Going Forward	To brief the Committee on the progress in delivering the Programme and its associated workstreams and projects, and to highlight to members areas of concern or slippages	Mark Dixon	May 2014
Information Report (June 2015)	Reablement Service	To detail to the Committee the: (i) effectiveness of the Reablement Service in delivering the Council's corporate priority of protecting vulnerable people	Phil Gilroy/Anne Hughes-Jones	June 2014

Communities Scrutiny Committee Forward Work Plan

		and helping them to live as independently as possible; (ii) efficiencies realised following the introduction of the Service. The report to include all (positive and negative) feedback from service users		
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Note for officers – Committee Report Deadlines

Meeting	Deadline	Meeting	Deadline	Meeting	Deadline
29 January 2015	15 January	12 March	26 February	23 April	9 April

Communities Scrutiny Work Programme.doc

24/11/14 RhE

Cabinet Forward Work Plan

Appendix 2

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
16 December	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Modernising Education Report – Ysgol Esgob Morgan	To report back on the recent consultation to alter the designation of Ysgol Esgob Morgan, St. Asaph	tbc	Cllr Eryl Williams / Jackie Walley
	3	Performance Report on the Corporate Plan – Quarter 2, 2014/15	To consider performance against the corporate plan for quarter 2	Tbc	Cllr Barbara Smith / Alan Smith
	4	Additional Licensing of Houses in Multiple Occupation	Tbc	Tbc	Cllr David Smith / Glesni Owen
	5	6-8 Nant Hall Road and WC Block, Ty Nant, The Former Library and the Central Car Park, Nant Hall Road, Prestatyn	To consider declaring buildings and land surplus to requirements	Yes	Cllr Julian Thompson-Hill / David Mathews
	6	Bareland at Pentre Lane, Rhuddlan	To consider declaring land surplus to requirements with a view to disposing on the open market	Yes	Cllr Julian Thompson-Hill / David Mathews
	7	Morfa Lodge Farm and land on	To consider declaring the	Yes	Councillor Julian

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
		Abergele Road, Abergele Road, Rhuddlan	land surplus to requirements with a view to disposing on the open market		Thompson-Hill / Mair Jones / Gerald Thomas
	8	Tenancy Terms and Conditions and Service Charges	To consider updated tenancy terms and conditions and charges for additional landlord services	Tbc	Cllr Hugh Irving / Stephen Collins / Paul McGrady / Peter McHugh
	9	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
13 January	1	Finance Report Update	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Budget - Recommendations	To consider the final recommendations on the budget	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	3	Review of Town and Area Plans	To consider the review findings	Tbc	Cllr Hugh Evans / Rebecca Maxwell
	4	Modernising Education Programme – Ruthin Area Proposals	To consider proposals for the Ruthin area	Tbc	Cllr Eryl Williams / Jackie Walley
	5	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting		Item (description / title)	Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
17 February	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Cllr Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
24 March	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Affordable Housing Task and Finish Group	To consider the findings of the Affordable Housing Task and Finish Group	Tbc	Cllr David Smith / Graham Boase
	3	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator
28 April	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Cabinet Forward Work Plan

Meeting	Item (description / title)		Purpose of report	Cabinet Decision required (yes/no)	Author – Lead member and contact officer
26 May	1	Finance Report	To update Cabinet on the current financial position of the Council	Tbc	Councillor Julian Thompson-Hill / Paul McGrady
	2	Items from Scrutiny Committees	To consider any issues raised by Scrutiny for Cabinet's attention	Tbc	Scrutiny Coordinator

Note for officers – Cabinet Report Deadlines

<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>	<i>Meeting</i>	<i>Deadline</i>
<i>November</i>	<i>11 November</i>	<i>December</i>	<i>2 December</i>	<i>13 January</i>	<i>29 December</i>

Updated 24/11/14 - KEJ

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Progress with Committee Resolutions

Date of Meeting	Item number and title	Resolution	Progress
11 th September 2014	5. HOME TO SCHOOL TRANSPORT POLICY	<p>RESOLVED that subject to the above comments to recommend to Cabinet that from September 2015 onwards –</p> <p>(a) free school transport should be provided to each pupil in secondary education who qualifies for free transport, from a designated pick-up point to their 'nearest suitable school', and that pupils who are currently attending a school which is not deemed to be their 'nearest suitable school', being given free transport until such time as they cease to attend that school;</p> <p>(b) concessionary travel should be available at designated pick-up points to new pupils who choose not to attend their 'nearest suitable school' only if surplus places are available on already commissioned school transport, and</p> <p>(c) for clarity the name of the policy should be amended to 'Home to School</p>	<p>Cabinet discussed the proposed policy at its meeting on 30 September 2014 and</p> <p>RESOLVED that Cabinet –</p> <p>(a) agrees to amend the existing policy to introduce central pick up points for all secondary school pupils;</p> <p>(b) notes the full policy in Appendix 1 to the report which in summary will provide free transport to the nearest suitable secondary school from a designated pick up point;</p> <p>(c) allows existing secondary school pupils to continue to access free transport for the remainder of their existing statutory school life from a central pick up point;</p> <p>(d) notes there is no change to</p>

		<i>Transport Eligibility Policy</i> '.	<p>transport for primary school pupils;</p> <p>(e) agrees that the recommendations above be implemented immediately in accordance with the Council's call in procedure rules contained in the constitution in light of the circumstances set out in paragraph 4.1 of the report;</p> <p>(f) requests that the Welsh in Education Strategic Group review the language categorisation of all schools during the autumn term and present a report to Scrutiny in early spring 2015, and</p> <p>(g) an assessment of the impact of the review of the policy be conducted and presented to Scrutiny at the end of the first year of implementation.</p>
	6. TOWN AND AREA PLANS REVIEW	<p>RESOLVED that subject to the above observations –</p> <p>(a) <i>the findings of the review into the Town and Areas Plans and the associated Implementation Action Plan be endorsed, and</i></p> <p>(b) <i>request that actions be taken forthwith</i></p>	<p>Recommendations communicated to Lead Member and relevant officers</p>

		<p><i>to progress the delivery aspect of the Plans to enable residents to see the outcomes of the work.</i></p>	
	<p>7. ADDITIONAL LICENSING SCHEME FOR HOUSES IN MULTIPLE OCCUPATION (HMO)</p>	<p>RESOLVED to recommend that –</p> <ul style="list-style-type: none"> (a) <i>based on the information presented, there was justification for re-designating an additional licensing scheme for houses in multiple occupation;</i> (b) <i>the types of properties covered by the additional licensing scheme should be as listed in Appendix 1 to the report;</i> (c) <i>the geographical area covered by the additional licensing scheme to be limited to Rhyl only;</i> (d) <i>the conditions imposed as part of the additional licensing scheme be as detailed in Appendix 2 to the report;</i> (e) <i>the licensing fee structure associated with the additional licensing scheme be set as detailed in Appendix 3;</i> (f) <i>the Health Impact Assessment in Appendix 4 to the report be received, and</i> 	<p>Recommendations communicated to Lead Member and officers.</p> <p>Scheme scheduled for presentation to Cabinet for approval on 16 December</p>

		<i>(g) the above comments be noted as the committee's response to the consultation on the proposed Additional Licensing Scheme for Houses in Multiple Occupancy.</i>	
	8. STREETSCENE STRATEGY & PERFORMANCE IN RELATION TO THE COUNCIL'S CLEAN STREETS PRIORITY	<p>RESOLVED subject to the above to –</p> <p><i>(a) support the continuation of the current strategies as far as practicable, including the removal of unauthorised advertisements within the public realm, bar short-term adverts for community/charity events as detailed above, and</i></p> <p><i>(b) to absorb any future funding cuts in ways that will minimise the overall negative impact on the public's perception of the public realm.</i></p>	Recommendations communicated to relevant officers and Lead Member
	9.SCRUTINY WORK PROGRAMME	<p>RESOLVED that –</p> <p><i>(a) the forward work programme as detailed in Appendix 1 to the report be approved;</i></p> <p><i>(b) the request to consider a report on the Denbighshire Supporting People Local Commissioning Plan 2015-18 be passed to the Chairs and Vice Chairs Group to consider whether it was an issue for Partnerships Scrutiny Committee, and</i></p>	The Scrutiny Chairs and Vice-Chairs Group decided that the draft Plan be circulated to all County Councillors for consultation purposes

		<p>(b) <i>Councillors Cefyn Williams and Rhys Hughes be appointed the Committee's representative and substitute representative respectively on the Affordable Housing Task and Finish Group.</i></p>	
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